



AmeriCorps
Minnesota



Member Position Posting 2023-2024

Job Class: Minnesota GreenCorps AmeriCorps Member

Who May Apply: Open to all qualified job seekers

Date Posted: 4/26/2023

Closing Date: 6/15/2023

Hiring Agency: Minnesota Pollution Control Agency

Days of Work: Monday-Friday, 8:00 am - 4:30 pm typical

Salary Range: \$1062.50 (pre-tax) per 2-week period

Position Summary

Minnesota GreenCorps is a statewide AmeriCorps program coordinated by the Minnesota Pollution Control Agency (MPCA), with a mission to preserve and protect Minnesota's environment and strengthen communities. MN GreenCorps members serve full-time at nonprofit organizations, government agencies, or educational institutions throughout the state. Members address critical environmental issues while gaining green job skills and networking with environmental professionals.

The Minnesota GreenCorps program anticipates engaging 48 members in the 11-month service term. Twelve of these positions are within the Green Infrastructure Improvements topic area, focusing on stormwater and community forestry projects.

Minnesota GreenCorps AmeriCorps Service Term: September 20, 2023 – August 13, 2024

Schedule: Full-time, Monday-Friday, 8:00 am - 4:30 pm typical. Occasional evenings/weekends may be required for some positions.

Locations: 48 positions are available throughout Minnesota. Housing is not provided; members must secure housing near their service location. Applicants may indicate geographic area preferences on the application.

- Northeast: Cloquet, Duluth
- Northwest: Bemidji, Cass Lake, Crosslake, Fergus Falls, Morris
- North Central: Brainerd, Elk River, Little Falls
- Metro: Apple Valley, Belle Plaine, Chanhassen, Chaska, Coon Rapids, East Bethel, Eden Prairie, Farmington, Golden Valley, Minneapolis, Minnetonka, Oakdale, Robbinsdale, St. Paul, Woodbury
- Southeast: Austin, Faribault, Rochester
- Southwest: Fairmont

Projects: Members serve in one of the four environmental topic areas: Air Pollutant Reduction, Community Readiness & Outreach, Green Infrastructure Improvements & Forestry, or Waste Reduction, Recycling, & Organics Management. Member activities may include: delivering environmental education, implementing sustainability-related projects, collecting, benchmarking and analyzing data, improving habitat, implementing recycling programs, collaborating with community members, and mobilizing volunteers.

Benefits: Members earn a living allowance disbursed every two weeks in payments of \$1062.50 (pre-tax), health insurance with premium paid, free mental health services with counseling, student loan forbearance on eligible loans, and an education award of up to \$6895 for education expenses or qualified student loans. Members receive training from the MPCA, develop green job skills, gain professional experience, network with environmental professionals, and are paired with a mentor who provides ongoing guidance.

Minimum Qualifications

- Must be a minimum of 18 years or older.
- Must be a U.S. Citizen, U.S. National, or a lawful permanent resident of the U.S.
- Must be eligible to serve an AmeriCorps service term and make the commitment to complete the 11-month (1700 hour) service term.
- Must have a two-year Associates degree or completion of sophomore year in a four-year college program.
- Must have a demonstrated interest in the environment and service and community work.

Preferred Qualifications

- Ability to build and maintain relationships.
- Ability to work well independently and on diverse teams.
- Ability to take initiative and effectively manage projects.
- Ability to research and organize information.
- Effective communication, presentation, and writing skills.
- Functional computer skills: word processing, spreadsheet, database management.

Physical Requirements

- Most positions are primarily based in an office setting and require sitting, standing, and operating a computer and telephone.
- Most positions require light to moderate lifting, bending, stooping, kneeling, and carrying.
- Some (limited) positions require the use of hand tools and/or power tools (e.g., chainsaws). Personal protective equipment and safety training will be provided.
- Some (limited) positions require the ability to work outdoors in adverse weather conditions, such as wind, rain, and high or low temperatures on uneven terrain for up to 8 hours at a time.

Additional Requirements

- Positions that perform driving require a valid driver's license and ability to pass a driving record check. Some positions require access to a personal vehicle for transportation.
- Per AmeriCorps regulations, all positions require the successful completion of a criminal history check, including an FBI fingerprint check.

How to Apply

Visit www.pca.state.mn.us/mngreencorps to learn more about the program, review the available positions and locations in the project summary document, and read the Application Guide.

Application Deadline: Thursday, June 15, 2023

If you have questions about the Minnesota GreenCorps program or the position, contact mngreencorps.pca@state.mn.us.