



MINNEAPOLIS PARK AND RECREATION BOARD
invites applications for the position of:

Arborist

SALARY: \$19.44 - \$31.95 Hourly

OPENING DATE: 02/01/23

CLOSING DATE: 02/21/23 12:00 PM

WHO WE ARE:

Established in 1883, the Minneapolis Park and Recreation Board (MPRB) oversees a renowned urban park system spanning 6,809 acres of parkland and water. Featured among its 180 park properties are 55 miles of parkways, 102 miles of Grand Rounds biking and walking paths, 22 lakes, 12 formal gardens, 7 golf courses and 49 recreation centers. The MPRB is proud to provide services, programs and activities that meet the park and recreation needs of diverse communities and ensure race equity, gender inclusion and universal access. Altogether, MPRB properties receive about 26 million visitors annually, and employs approximately 617 full-time and 1,400 part-time and seasonal employees.

Park it here for an exciting career by joining the #1 urban park system in the United States as recognized by the Trust for Public Land in 2013, 2014, 2015, 2016, 2017, 2018 and 2020.

SUMMARY:

The MPRB is seeking a dedicated Arborist to perform highly skilled and difficult manual work in the care and maintenance of trees in parks, along boulevards and parkways, and on other city properties throughout the City of Minneapolis. The Arborist promotes the proper growth of trees and maintains the overall health of the urban forest. **Starting pay range for this position is \$19.44- \$29.67, based on documented qualifications and experience.**

WHAT YOU'LL DO:

- Plant trees in the parks, along parkways and boulevards and on other city properties.
- Prune and maintain trees in an urban setting according to arboricultural standards.
- Properly remove and condemn trees ranging in size from several diameter inches to over 50 diameter inches.
- Comply with OSHA and ANSI safety procedures and regulations to ensure well being of self, fellow crew members and the public.
- Respond to storm events and safely perform clean-up work by clearing traffic corridors and removing fallen and damaged trees from the public rights of way, houses and vehicles.
- Safely clean up work site after regular work activity or after storms.
- Drive and operate various trucks, aerial bucket truck, and other motorized vehicles while performing duties.
- Inspect trees on both public and private property for pests and structural integrity.
- Record information using information technology hardware and software that is pertinent to the computerized tree inventory.
- Courteously respond to the public on a regular basis by answering questions about work being performed and providing information on trees, parking and property line boundaries.

WHAT TO BRING:**Need to Have:**

- High school diploma or equivalent.
- Must be at least 18 years of age.
- Two years of verifiable experience using a rope and saddle to climb mature sized trees while performing preventative care, formative pruning, and tree removal.
- An equivalent combination of related experience, education and training that is sufficient to successfully perform the essential duties of the job may be considered.
- Valid driver's license.

Nice to Have:

- Associate's or Bachelor's degree preferred from an accredited college or university with a major in urban forestry, forestry, horticulture, arboriculture, natural resources, landscape maintenance or related field.
- ISA Certified Tree Worker or Certified Arborist (obtained within 6 months of completion of probation)
- Tree Inspector's License from the Minnesota Department of Natural Resources (obtained within 6 months of completion of probation)
- Pesticide Applicator License from Minnesota Department of Agriculture in categories A and E (obtained within 6 months of completion of probation)
- Line Clearance Certification (obtained within 6 months of completion of probation)
- First Aid and CPR Certification (obtained within 6 months of completion of probation)

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

Ability to climb, balance, stoop, kneel, crouch, crawl, reach, stand, walk, drive, push, pull, lift, finger, grasp, feel, talk, see and perform repetitive motions. Continuous long hours spent walking, standing, bending, kneeling.

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Ability to safely and operate a motor vehicle as incumbents are subject to daily local travel to and from work locations. Operate aerial lift trucks, brush/log chippers, power saws, hand tools, rope and saddle, rigging equipment, and more. Work at heights of up to 60-75 feet while operating a chain saw and other tools.

Ability to traverse on rough, uneven terrain, as well as wet and slippery surfaces and to ascend and descend ladders to access work areas.

Work outside year-round in all types of weather. Frequent exposure to equipment noise, fumes, dust, explosive materials, caustic materials, herbicides and insecticides.

Skills Crucial to Success in This Role:

- Contemporary methods and techniques involved in the care and maintenance of trees, especially in the high risk environment of performing arboricultural services.
- Proper use, care and safety requirements of the tools and equipment used.
- Aerial rescue techniques, large limb removal, cabling and bracing, fertilizing and integrated pest management.
- Outstanding customer service principles and practices with a diverse customer base.
- OSHA and ANSI safety procedures and regulations related to Arborist work.

FLSA Status: Non-exempt

Union Status: City Employees Local 363

ADDITIONAL INFORMATION:**Job Information Session:**

A 30 minute Job Information Session will be held via conference call on Monday, February 13, 2023 at 11:30AM CST . This is your opportunity to ask questions about the position and to gain a better understanding of the civil service application process. Interested parties are encouraged to join us via phone conference at (612) 230-6594.

To view a full list of qualifications and job description, click [Here](#).

To learn more about Veteran's Preference, click [Here](#).

Selection Process:

To apply for this full- time civil service position, applicants must complete an online application with supplemental questions at www.minneapolisparcs.org/jobs. Late applications will be rejected.

What steps the selection process involves:

- We review your minimum qualifications.
- We rate your training and experience based on application materials and supplemental questions (30%).
- We conduct a structured panel interview (oral exam) (70%).
- We calculate your civil service score based on the above components and place you on the eligible list if all testing components are passed (passing score for each component and as an overall score is 70.00 or above). Eligible list will expire in three (3) months.
- We refer the top finalists to the hiring manager for an interview. Candidates identified as finalists will be asked to demonstrate their ability to cut trees, work at heights, and use of a rope and saddle as part of a final interview.
- References, including verification of employment and work performance, may be considered.
- We conduct a background check. Upon receiving a conditional offer of employment, the applicant will be asked to sign an informed consent allowing the Minneapolis Park and Recreation Board to obtain their criminal history in connection with the positions sought. View the MPRB Background Check Policy at <https://www.minneapolisparcs.org/wp-content/uploads/2021/05/Background-Check-Policy.pdf>
- Upon receiving a conditional offer of employment, applicants will also need to successfully pass a pre-employment physical examination paid for by the MPRB.

Please note that HR reserves the right to limit the number of people invited to successive testing events.

The MPRB is a tobacco-free workplace and park system.

The MPRB is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.minneapolisparcs.org>

2117 West River Rd N
Minneapolis, MN 55411

hr@minneapolisparcs.org

Position #REQ00812
ARBORIST
CS

Arborist Supplemental Questionnaire

- * 1. Following are a series of supplemental questions to assess your job-related experience and qualifications. The information on the application and your responses to the following supplemental questions will be used in a competitive evaluation of qualifications and will be used to determine your civil service score and placement on the eligible list. Therefore,

all applicants are encouraged to be complete and thorough in their answers. The employment history and education detailed in your general online application must validate/support your responses to the supplemental questions. If your responses cannot be validated, you will not proceed to the next step of the selection process. A resume may be submitted, but it will not substitute for the general online application or supplemental questions; responses such as "see resume," "see application," or a separate attachment with responses to supplemental questions will not be considered.

I acknowledge that I have read and understand the above information and instructions.

- * 2. Are you 18 years of age or older?
 - Yes
 - No
- * 3. Do you have a valid driver's license?
 - Yes
 - No
- * 4. Please indicate your highest level of education achieved:
 - High School Diploma or equivalent
 - Associate's Degree
 - Bachelor's Degree
 - Master's or Post-Graduate Degree
 - I do not have a degree
- * 5. If you indicated that you have a degree, please list the major/area of study. If you do not have a degree, please list "N/A."
- * 6. How many years of experience do you have using a rope & saddle to climb mature sized trees while performing preventive care, formative pruning, and tree removal?
 - Less than 1 year
 - 1 year but less than 2 years
 - 2 or more years
 - I do not have this experience
- * 7. Which of the following licenses do you currently hold? Please select all that apply:
 - ISA Certified Tree Worker or Certified Arborist
 - Tree Inspector's License from the Minnesota Department of Natural Resources
 - Pesticide Applicator's License from the Minnesota Department of Agriculture in categories A & E
 - Line Clearance Certification
 - First Aid and CPR Certification
 - I do not currently possess any of these
- * 8. Describe your knowledge of methods and techniques involved in the care and maintenance of trees, especially in the high risk environment of performing arboricultural services.
- * 9. List all experience with aerial rescue techniques, large limb removal, and integrated pest management.
- * 10. Describe your training in proper use, care, and safety requirements of tools and equipment used in this position.

- * 11. Describe all experience driving and operating various trucks. Include type of trucks used, such as aerial bucket trucks and other motorized vehicles, and years of experience.

- * 12. Describe your experience providing tree care related customer service to the public.

- * 13. Describe your experience pruning and maintaining trees in an urban forest.

- * 14. List all experience using computer hardware and software for computerized tree inventory. Include type of system used.

- * Required Question