



**CITY OF WOODBURY**  
invites applications for the position of:

## **Public Service Worker - Parks (Arborist)**

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**SALARY:** \$28.81 - \$35.94 Hourly

**OPENING DATE:** 09/12/22

**CLOSING DATE:** 10/31/22 11:59 PM

### **SUMMARY:**

**Position will remain open until filled, with applications being reviewed as they are received.**

Perform all park maintenance functions necessary to ensure clean, safe, high quality recreational facilities available for public use. Ability to perform and direct all work in a safe and efficient manner. Will be required to perform manual, semi-skilled and skilled labor in all the Divisions' areas of responsibility and will direct seasonal staff. The Park and Forestry Division mission critical high impact areas of responsibilities include but are not limited to: ornamental beds, turf, trails, forestry, athletic fields, ice rinks, courts, play equipment, parking lots, native areas general park maintenance activities, and park building maintenance. The position would also be involved in providing assistance to other divisions and departments as needed such as ice and snow control. This position will be required to work alternative schedules including evenings, early mornings, and weekends, as required for the city's maintenance operations.

### **ESSENTIAL DUTIES:**

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Perform all work in a safe and effective manner.
- Knowledge of methods, equipment, and materials used in tree maintenance and health.
- Daily work will be in the field and include but is not limited to pruning, removal, inspection and planting of trees.
- Operation of hand tools specific to forestry in a skilled and safe manner.
- Operation of light, medium, and heavy equipment associated with forestry operations in a skilled and safe manner.
- Ability and knowledge to inspect and identify insects, diseases, hazards, and abnormalities in trees and shrubs.
- Demonstrate effective written and oral communication skills both internally and with the public.
- Ability to coordinate contractual services in all areas of arboriculture.
- Ensure both work spaces and equipment are maintained at a high level of cleanliness.
- Ability to evaluate and manage storm damage calls outside regular operational hours.
- Strong tree identification skills.
- Assist in all Mission Critical areas within the Parks Division.
- Perform all duties for snow and ice control within the Parks Division.
- Assist other divisions as needed, particularly during snow and ice control events.
- Perform other duties as assigned.

Perform manual, semi-skilled, and skilled labor associated with but not limited to:

- Horticultural bed planting, trimming, maintenance and removal.
- Turf maintenance inspection, establishment, maintenance and repair.
- Athletic field installation, inspection, repair and maintenance.
- Ice rink establishment, inspection and maintenance.
- Asphalt/natural trail installation, inspection, repair and maintenance.
- Tennis/basketball court inspection, repair and maintenance.
- Playground equipment installation, inspection, maintenance and repair.
- General park inspection and maintenance activities required to maintain amenities such as, park signage, trash cans, picnic tables, benches, beach operations, and assist other divisions and departments in special event setup.
- Park building and picnic shelter cleaning, inspection repair and maintenance.
- Snow removal from and ice control of streets, park trails, parking lots, sidewalks, and rinks
- General repair and maintenance of tools and equipment.
- Record keeping related to hours' work performed, location and equipment used.
- Assist in creating and maintaining inventories of all the divisions' facilities including the tree inventory.

Operate with a high degree of proficiency the following hand power tools and engine powered equipment in association with park maintenance and snow removal operations:

- Hand power tools, small engine powered equipment, chain saws, pole saws, hand pruners, hand saws, string trimmers and brush cutters.
- Utility tractors and attachments.
- Light duty trucks, 3/4 and one-ton trucks, with and without dump bodies.
- Snowplows including large blowers mounted on trucks or tractors.
- Aerial lifts, large commercial chipper, stump grinder.
- Single axle dump trucks used in maintenance projects, snow removal and ice control operations.
- Skid-steer loaders and small front-end loaders.
- Utility trucksters with or without attachments.

May occasionally operate the following heavy equipment:

- Tracked excavators
- Front-end loader with 2.5 yard or greater bucket capacity
- Hydrostatic rollers

Provide leadership and contribute specialized skills and knowledge to the Division in the forestry area of our operations. For example demonstrate skilled labor and knowledge in all areas of tree maintenance including planning, selection, planting, trimming recordkeeping and inspection.

This position will participate to a high degree in planning and administrative tasks to better manage the city's urban forest.

Employees will plan, complete, and record tree plantings, and maintenance using traditional methods and by computer aided design software, work with suppliers to provide trees and tree installation, conduct tree disease field inspections, write grant applications for support of city tree programs, and provide other expertise as required in the maintenance and inspection of city trees.

Direct both full-time and seasonal staff in forestry operations.

Fosters an inclusive work culture and advances the City's diversity, equity and inclusion goals.

Maintain and foster an environment, which facilitates the Exceeding Expectations (professional, responsive, leaders) philosophy of the City.

Perform all other duties and assume other responsibilities as assigned or apparent.

## **QUALIFICATIONS:**

### **MINIMUM QUALIFICATIONS:**

- High school diploma or equivalent.
- Two years specialized knowledge, certification, or licensure in the forestry area.
- Valid driver's license and have the ability to drive.
- Class A commercial driver's license including: combination, air brakes and tanker endorsements or the ability to obtain within the first 6 months of employment.

### **PREFERRED QUALIFICATIONS:**

- Associates degree in arboriculture, horticulture, biology or related degree.
- Tree Inspector Certification or the ability to obtain certification within 6 months of employment
- Certified in C.P.R. and First Aid.
- ISA Certified Arborist or ability to obtain certification within 6 months of employment.

## **ENVIRONMENT:**

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, walk, sit, climb, balance, stoop, kneel, crouch, crawl, smell, talk and hear.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

### **WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places, confined spaces and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud in field settings, and moderately quiet in office settings.

8301 Valley Creek Road  
Woodbury, MN 55125  
651-714-3500  
TTD: 651-714-3568

[hr@woodburymn.gov](mailto:hr@woodburymn.gov)

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## Public Service Worker - Parks (Arborist) Supplemental Questionnaire

- \* 1. Do you have a high school degree or equivalent?
  - Yes
  - No
- \* 2. Do you have two years specialized knowledge, certification, or licensure in the forestry area?
  - I have two years specialized knowledge, in the forestry area
  - I have certification in the forestry area
  - I have licensure in the forestry area
  - None of these options apply to me
- \* 3. Do you have a valid driver's license and have the ability to drive?
  - Yes
  - No
- \* 4. Do you have a Class A commercial driver's license including: combination, air brakes and tanker endorsements or the ability to obtain within the first 6 months of employment?
  - I have a Class A commercial driver's license including combination, air brakes and tanker endorsements
  - I possess a Class A commercial driver's license with combination endorsement
  - I possess a Class A with air brake endorsement
  - I possess a Class A with tanker endorsement
  - I have ability to obtain my Class A commercial driver's license with combination, air brakes and tanker endorsements within 6 months of employment
  - None of these apply to me
- \* 5. Do you have an Associates degree (or higher) in arboriculture, horticulture, biology or related degree?
  - I have an Associates degree (or higher) in arboriculture
  - I have an Associates degree (or higher) in horticulture
  - I have an Associates degree (or higher) in biology
  - I have an Associates degree (or higher) in a related field
  - None of these options apply to me
- 6. In Question #5 if you selected "I have an Associates degree (or higher) in a related field", please describe your degree:
- \* 7. Do you have Tree Inspector Certification or the ability to obtain certification within 6 months of employment?
  - I have a Tree Inspector Certification
  - I have the ability to obtain Tree Inspector Certification within 6 months of

employment

None of these options apply to me

\* 8. Are you certified in C.P.R. and First Aid?

I am Certified in C.P.R. and First Aid

I am certified in C.P.R.

I am certified in First Aid

None of these options apply to me

\* 9. Are you an ISA Certified Arborist or have the ability to obtain certification within 6 months of employment?

I am a ISA Certified Arborist

I have the ability to be an ISA Certified Arborist within 6 months of employment

None of these options apply to me

\* Required Question