

**Shadywood Tree Experts, Inc.**  
**Job Description**

**Job Title:** Grounds Crew

**Reports To:** Crew Leader/Supervisor

**FLSA Status:** Non-Exempt

**Summary:** Responsible for performing all required ground duties in support of specific job assignments as directed by crew leader or designated supervisor by performing the following duties.

**Duties and Responsibilities** include the following. Other duties may be assigned.

1. Reports for duty at the designated location on time each day and is ready to leave for worksite.\*
2. Follows directions from the crew leader or designated supervisor.\*
3. Operates two handed equipment such as a chain saw or circular saw and has the physical ability to endure extreme climate variances.\*
4. Loads and unloads trucks with logs, brush, and debris and feeds brush into brush chipper.\*
5. Keeps work area picked up and orderly.\*
6. Sprays stumps and debarks as needed.\*
7. Drives and operates trucks and other equipment as assigned.\*
8. Keeps trucks and other assigned equipment in a neat and orderly fashion.\*
9. Reports the need for repairs to truck and equipment to crew leader.\*
10. Follows on the job safety practices.\*
11. Utilizes all appropriate personal protective equipment.\*
12. Directs traffic and places orange cones in street to block off work area from traffic.\*
13. Uses and maintains chainsaw safely.\*
14. Assists climbers and crew leaders working on the ground and aloft.\*
15. Operates the chipper and all other equipment safely.\*
16. Assists with driving, backing, dumping, and parking duties.\*

\*Essential Function

17. Learns and understands the dangers associated with electrical hazards.\*
18. Learns, understands, and adheres to all safety rules and company safety policies.\*
19. Participates in all safety training sessions offered, asks questions, and improves job safety skills.\*
20. Communicates well with all crew members and crew leaders.\*
21. Performs other related duties as assigned.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Language Ability:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

**Math Ability:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

**Reasoning Ability:**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**Education/Experience:**

High school diploma or general education degree (GED); and equivalent combination of education and experience.

**Certificates and Licenses:**

- Valid driver's license

**Equipment:**

- Chain saws
- Rakes
- Leaf blower
- Chipper
- Swinger
- Miniskid

\*Essential Function

**Knowledge, Skills and Other Abilities:**

- Ability to be a team player
- Professionalism

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; and talk or hear. The employee must regularly lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, ability to adjust focus, and ability to see color.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to work near moving mechanical parts; fumes or airborne particles; outdoor weather conditions; insect stings and bites; and vibration. The employee is occasionally exposed to work in high, precarious places and risk of electrical shock.

The noise level in the work environment is usually very loud.