**International Society of Arboriculture (ISA)**

**Continuing Education Unit (CEU) Pre-Approval Request Form (Chapter)**

* ***Submit an outline, agenda, or detailed description of the event with this form. Pre-approval requests received without supporting documentation will not be approved.***
	+ *Conference/Workshop/Symposia: include a copy of the program*
	+ *Safety Meeting/Training: include an outline of the topics covered and/or handouts*
* ***This form must be received at least 10 business days prior to the event.***
* *Complete all sections of this form and email to msa@msa-live.org.*

# Type of Event:

* Safety Meeting/Training Other
* Conference/Workshop/ Symposia

# Event Title:

**Date of Event:**

**Total Seat Time of Event (*does not include breaks or lunch*):**

**Requested number of CEUs (*30 minutes = 0.5 CEUs):***

* *In the space next to each certification type, write the number of CEUs requested for each. See page 2 of this form for information about what subjects may apply to each certification type****.***

|  |  |  |  |
| --- | --- | --- | --- |
|  Certified Arborist |  Municipal Specialist |  Tree Worker/Aerial Lift |  BCMA-Practice |
|  Utility Specialist |  Tree Worker/Climber |  BCMA-Management |  BCMA-Science |

**Name of Contact (*print clearly*):**

# Email Address:

**Telephone:**

# Signature:

**Date:**

**OFFICE USE ONLY**

Date Received: CEU Value: CEU Code:

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# Certification Categories

CEUs shall be awarded for educational events related to:

* Certified Arborist—science, practice, and management of trees as part of the urban forest and/or landscape environment.
* Utility Specialist—the practice of utility arboriculture in one or more of the following domains: customer relations, electric utility pruning, electrical knowledge, integrated vegetation management, utility program management.
* Municipal Specialist—the practice of municipal arboriculture or urban forestry in one or more of the following domains: administration, arboriculture practices, communication skills, policy/planning, public relations/education, tree risk management.
* Tree Worker/Climber—the applied practices of tree management and worksite safety.
* Tree Worker/Aerial Lift—the applied practices of tree management and worksite safety.
* Board Certified Master Arborist-Management—management of individual trees and tree populations, including but not limited to: risk management, appraisal, preservation, inventory, and business relations.
* Board Certified Master Arborist-Practice—the performance of activities related to the care of trees.
* Board Certified Master Arborist-Science—the arboricultural and urban forestry research or the foundational sciences upon which practice and management are based.